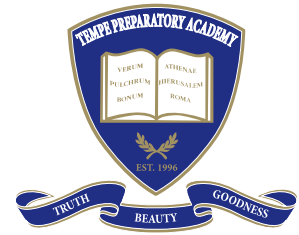




TEMPE PREPARATORY ACADEMY

TEMPE PREPARATORY ACADEMIES

CEEB/ACT Code: 030444
www.tempeprep.org



TEMPE PREPARATORY JUNIOR ACADEMY

Transcript Request Form

You must submit this transcript form at **least five days** before the application deadline; earlier is appreciated. There is no fee for the first 6 transcripts. Mid-year updates, as well as a final transcript to the college you attend, are also free. Additional transcripts are \$5 for each request.

For each transcript, you must include an envelope with the complete address where you want the transcript sent, and postage. The TPA address must be in the return address area. You may ask the school office for TPA envelopes for this purpose. **Please include any required college-specific forms. If you are including recommendation letters, add one more 41¢ stamp.**

In-State Requests: TPA letter envelope, 1 stamp (currently 41¢)

Out-of-State Requests: TPA 9" x 12" envelope, 3 stamps (for 4-page School Profile)

Official transcripts must be mailed directly by Tempe Preparatory Academy. If you are applying for a program or scholarship that wants the official transcript included with the application, submit the entire application with this transcript request form. We will add the transcript, then mail it for you.

Most colleges require that you send your test scores, but find it convenient for the scores to be on your transcript. **We include your SAT and ACT scores on your transcript, if we have them. However, if you do not want them included on your transcript, please check here: _____**

If you only want certain scores listed, let us know which ones to delete. _____

	Name of College or Other Organization	*I Have Applied:	Required Postmark Date: <i>(if applicable)</i>	Additional Forms?	Leave Blank
1.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
2.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
3.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
4.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
5.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
6.		<input type="checkbox"/> YES		<input type="checkbox"/> YES <input type="checkbox"/> NO	

* You may not request a transcript until you have completed your part of the application process (or at least "Part I" if the college/organization has a multi-step process).

- I have not yet requested 6 transcripts; no fee required **OR**
- My fee for additional transcripts is included.

Student's Full Legal Name: _____

Birth Date: _____ Address: _____

Grad Year: _____

Date: _____ Signature: _____