

Tempe Preparatory Academy
Board of Directors
APPROVED MINUTES

Date: October 6, 2010

Time: Immediately following the TPJA Board Meeting.

A meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: E Ortiz, President. K Brockelman, Vice President. T Bush, Treasurer. T Kilby, Secretary. J Evans. M Rhoades, PTO ex-officio member. J Veenstra, Faculty ex-officio member.

Board Members Absent: J Hughes. C LeBeau.

Others Present: Hugh Hallman, TPA counsel and TPA Headmaster. B White, Business Manager. Heather Topper, Accountant.

1. **Call to Order.** E Ortiz called the meeting to order at 6:21p.m.
2. **Call to the Public.** No public were present.
3. **Consent Agenda:**

a. **Reading/Approval of the minutes of previous meetings:**

- i. September 8, 2010: Regular Meeting
- ii. September 8, 2010: Executive Session

b. Review and Approval of Monthly Financial Statements.

T Bush moved to approve the consent agenda. K Brockelman seconded. Motion passed.

4. **Regular Agenda:**

a. **Headmaster's Report**

- i. Discipline and Enrollment—Mr. Hallman updated the Board on our current enrollment which is 5 more than budgeted. The mandatory tutoring program is likely to help keep students in the program.
- ii. Highly qualified Teachers Report---This corrected report has been submitted to the State. The State had made a mistake when we renewed our charter, and did not acknowledge that all our teachers are Highly Qualified. Ms Bernard, our new 6th grade teacher still has to sit for a test in November.
- iii. Proposed Revisions to Family Handbook—Blue shirts for girls, valedictorian process (as discussed by Board in September—still to be presented to Faculty), sock height, Athletic Suspension program will be added.
- iv. Ed Options Lease Revision—Mr. Hallman noted our lease agreement would have an addendum for 10 additional dates for performances and the Homecoming Dance at a cost of \$2400.
- v. Other items—Mr. Hallman reported on the recent Faculty *Whine and Cheese Party* and expressed his thanks to the local businesses that donated items for the Faculty. The Board asked Mr. Hallman about the reasons for detentions—discussion was held. In addition to detentions and warnings, there is now a commendation form that Faculty can fill out. Tax Credit drive has been launched. \$21,970 has been collected so far this calendar year. For this fiscal year, it is about \$3000. Mr. Hallman noted that TPA has 7 semifinalists in the National Merit Scholarship Program.

b. **Annual Financial Report 2009-10--** Mr. Hallman reviewed the form "Charter School Annual Financial Report". The State requires charter schools to submit this by October 15, 2010. The State's form is incorrect, but the data is presented tonight. Data will be sent to the State when they correct their form so the data can be uploaded. Final document will be forwarded to the Board when done.

K Brockelman moved to approve the Charter School Annual Financial Report as presented. T Kilby seconded. Motion passed.

c. **Capital Improvement Proposal**—Mr. Hallman described the proposal from Mr. Tonnesen to improve the curb so drivers will pull all the way around to drop off students. Donations are being sought to fund part of this improvement. Discussion was held. K Brockelman moved to approve up to \$5348 for this improvement. T Kilby seconded. Motion passed.

d. **Possible Board Meeting Date Change**—Mr. Hallman requested the next meeting be changed. The Board agreed to change the meeting to November 10, 2010.

e. **Faculty Report**—Mr. Veenstra had nothing to report that was not presented during the TPJA meeting.

f. **Parent Organization Report**—Mrs. Rhoades noted that the PO recently purchased the Naviance College Preparatory Software.

T Kilby moved to enter Executive Session at 6:56p.m. T Bush seconded. Motion passed.

5. **Executive Session:** Discussion/Consultation with Attorney for legal advice regarding Bond Refinancing and Great Hearts Representation.

T Kilby moved to re-enter Regular Session at 7:05p.m. K Brockelman seconded. Motion passed.

6. **Regular Agenda (Continued):**

a. Possible motions from the Executive Session.

b. Discussion

c. Call to the Public.

d. Possible Vote on items presented

There were no motions from Executive Session.

7. **Announcements:** Holiday Party will be on Friday December 17. E Ortiz encouraged the Board members to write their donation checks as soon as possible.

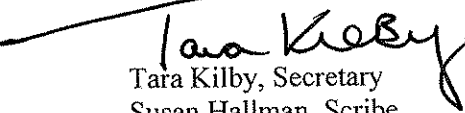
A discussion was held about how to honor the Board's past president.

8. **Next Board Meeting:** Wednesday November 10, 2010 at 6:00 p.m. in the Student Union.

9. **Adjournment:**

At, 7:08p.m. J Evans moved to adjourn. T Kilby. Motion passed.

Respectfully Submitted,


Tara Kilby, Secretary
Susan Hallman, Scribe