

Tempe Preparatory Junior Academy  
Board of Directors  
APPROVED MINUTES

Date: November 17, 2009

Time: 6:30p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Junior Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

**Board Members Present:** J Hughes, President. (by telephone). C LeBeau, Vice President. E Ortiz, Treasurer. T Kilby, Secretary. K Brockelman.

**Board Members Absent:** J Evans. Sara Begley, PTO ex-officio member. Lori Hickernell, Faculty ex-officio member.

**Others Present:** Hugh Hallman, TPA counsel and TPJA Headmaster.

1. **Call to Order.** J. Hughes called the meeting to order at 8:04p.m.
2. **Call to the Public.** No one answered the call to the public.
3. **Consent Agenda:**
  - a. Reading/Approval of the minutes of previous meetings:
    - i. October 21, 2009: Regular Meeting (A)
    - ii. October 21, 2009: Executive Session (A)
  - b. Review and approval of monthly/quarterly financial statements (A) (B. White/H. Topper)

E Ortiz moved to approve the consent agenda. K Brockelman seconded. Motion passed,

4. **Regular Agenda:**
  - a. Headmaster's Report.
    - i. Enrollment & Discipline—Mr. Hallman noted that TPJA has 66 students
    - ii. State & School Budget Challenges—Mr. Hallman noted that TPJA has the same financial challenges as TPA does. To try to plan for anticipated budget cuts the faculty who are contracted to teach at TPJA also took a 5% salary cut.
  - b. Applications and Process for selecting additional board member—The Board decided to have Mr. Hallman call an Executive Session to review the resumes of the interested individuals and then a second meeting to interview selected candidates.
  - c. 2010-2011 Calendar Planning—Mr. Hallman passed out a list of considerations that are typically included in each school year's calendar and asked the Board to give him additional input before the matter is discussed at the December Board meeting.
  - d. TPA/TPJA Holiday Party--E. Ortiz noted that plans for the joint TPA/TPJA Holiday party are going well.
  - e. Faculty Report. None.
  - f. Parent Organization Report. None.

E Ortiz moved to enter Executive Session at 8:07p.m. T Kilby seconded. Motion passed.

5. **Executive Session:** All business conducted in Executive Session is confidential pursuant to A.R.S. 38-431.03. .

- a. Discussion/Consultation with Attorney for legal advice regarding audit findings.

E Ortiz moved to adjourn Executive Session at 8:15p.m. K Brockelman seconded. Motion passed.

6. **Regular Agenda (Continued):**

- a. Possible motions from the Executive Session.
- b. Discussion
- c. Call to the Public.
- d. Possible Vote on items presented

There were no motions from Executive Session.

7. **Announcements:** (J. Hughes)—none.

8. **Next Board Meeting:** Wednesday December 9, 2009 at 7:00 p.m. in the Student Union.

9. **Adjournment:** (J. Hughes)

E Ortiz moved to adjourn at 8:17p.m. K Brockelman seconded. Motion passed.

Respectfully Submitted,

Tara Kilby, Secretary  
Susan Hallman, Scribe

