

Tempe Preparatory Junior Academy
Board of Directors

Date: March 23, 2011

Time: Immediately following the TPA Board Meeting.

A meeting of the Tempe Preparatory Junior Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: E Ortiz, President. K Brockelman, Vice President. T Bush, Treasurer. T Kilby, Secretary. J Hughes. J Evans. C LeBeau. J Veenstra, Faculty ex-officio member. M Rhoades, PTO ex-officio member.

Board Members Absent: none

Others Present: Hugh Hallman, TPA counsel and TPA Headmaster.

1. **Call to Order.** E Ortiz called the meeting to order at 7:50 p.m.
2. **Call to the Public.** No one answered the Call to the Public.
3. **Consent Agenda:**
 - a. **Reading/Approval of the minutes of previous meetings:**
 - i. February 9, 2011: Regular Meeting
 - ii. February 9, 2011: Executive Session
 - b. Review and Approval of Monthly Financial Statements.

J Hughes moved to approve the consent agenda. T Kilby seconded. Motion passed.

4... **Regular Agenda:**

- a. **Headmaster's Report**
 - i) **Discipline and Enrollment**—Mr. Hallman noted TPJA still has an extensive waiting list
 - ii) **Thefts, Responsibility, Police Presentation**—Mr. Hallman discussed the activities on campus to address these issues.
- b. **Selection of New Board Member**— E Ortiz updated the Board on this. 6 applications were received. The selection committee reviewed the applications and chose 3 applicants—Dr. Cecilia Menjivar, Dr. Stuart Newfeld, and Mr. Dick Foreman. E Ortiz asked the other Board members to set up a personal interview with the 3 candidates before the April meeting so that a decision can be made at that time.
- c. **Faculty Report.** J Veenstra had nothing to add from the TPA report.
- d. **Parent Organization Report**— M Rhoades noted that planning for the Ren Fair is ongoing. It will be on April 2, 2011. She has also organized Junior High summit meetings for the junior high students with Mr. Hallman.

T Bush moved to enter Executive Session at 7:55p.m. T Kilby seconded. Motion passed.

5. **Executive Session.**

- a. **Discussion Regarding Employment Matters—Headmaster & General Counsel Contract Review and Contract/Termination or Renewal—**
- b. **Discussion/Consultation with Attorney for legal advice regarding negotiations of Audit Contract—**

J Hughes moved to re-enter Regular Session 8:00p.m. T Bush seconded. Motion passed.

6. **Regular Agenda**

- a. **Possible Motions from Executive Session**— C LeBeau moved to hire Chapman & Fester to do the next TPA audit, financial statements, and tax return and legal compliance questions. T Bush seconded. Motion passed.
- b. **Discussion, Call to the Public and Possible Vote on Items Presented**--E Ortiz read the following statement:

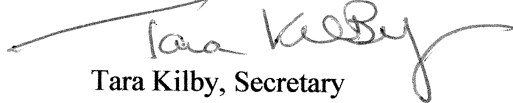
- “The Board would like to publicly express its great appreciation for the outstanding performance of our Headmaster during the first 21 months of his 24 month contract.
- The Board has directed its President to meet with the Headmaster to provide a more specific performance review and has directed its President and Vice President to meet with the Headmaster to discuss the renewal of his contract and the terms of that renewal.”

7. **Announcements**—None

8. **Next Board Meeting**—Wednesday April 20, 2011 at 7:00p.m. in the Student Union.

9. **Adjournment**—At 8:03 p.m., T Bush moved to adjourn. T Kilby Seconded. Motion passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara Kilby". The signature is written in black ink and is positioned above the typed name of the signatory.

Tara Kilby, Secretary
Susan Hallman, Scribe

CERTIFICATE OF RESOLUTION OF THE
BOARD OF DIRECTORS OF
TEMPE PREPARATORY JUNIOR ACADEMY, INC.

A regular meeting of the Board of Directors of TEMPE PREPARATORY JUNIOR ACADEMY, INC., an Arizona non-profit corporation, was held at the offices of the Corporation in Tempe, Arizona on April 20, 2011, pursuant to notice and call dated April 18, 2011.

The following-named Directors were present:

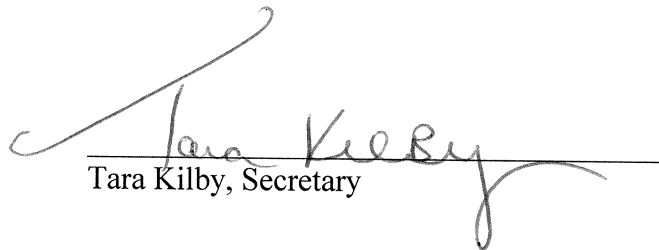
ELIZABETH ORTIZ - President
KENT BROCKELMAN - Vice President
TREVOR BUSH - Treasurer
TARA KILBY - Secretary
JOHN HUGHES
JOHN EVANS

ELIZABETH ORTIZ, president of the corporation, presided as Chairman of the Meeting and TARA KILBY, secretary of the corporation, recorded the minutes.

The Chairman raised the issue of the Corporation selecting a successor Charter Representative. Upon motion duly made by Kent Brockelman, seconded by John Hughes, it was:

RESOLVED, that the Corporation hereby elects and appoints Elizabeth Ortiz as the Charter Representative, authorized on behalf of the Corporation to act with respect to any and all state, federal or Arizona Charter School Board matters, and hereby authorized John Hughes and Elizabeth Ortiz to execute any and all documents required by the Arizona Charter School Board to effect this appointment.

FURTHER RESOLVED, that the Business Manager/Headmaster shall create consent minutes to record this decision to be immediately approved by the Board for the purpose of expediting the designation of the Charter Representative in light of the pending renewal of the Charter by the Arizona Charter School Board.


Tara Kilby, Secretary