

Tempe Preparatory Academy
Board of Directors

Date: January 12, 2011

Time: 6:00p.m.

A meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: E Ortiz, President. K Brockelman, Vice President. T Bush, Treasurer. T Kilby, Secretary. J Hughes, C LeBeau. J Veenstra, Faculty ex-officio member. M Rhoades, PTO ex-officio member.

Board Members Absent: J Evans.

Others Present: Hugh Hallman, TPA counsel and TPA Headmaster. B White, Business Manager, E. Wolfe, Faculty Member.

1. **Call to Order.** E Ortiz called the meeting to order at.
2. **Call to the Public.**
4. **Consent Agenda:**

a. **Reading/Approval of the minutes of previous meetings:**

- i. December 15, 2010: Regular Meeting
- ii. December 15, 2010: Executive Session

b. Review and Approval of Monthly Financial Statements.

J Hughes moved to approve the consent agenda. T Bush seconded. Motion passed.

b. **Headmaster's Report**

Report on year end tax credit fundraising efforts and suggestions for spending and raising funds for this current calendar year.

Report on efforts to identify and assist struggling students using extra curricular suspensions.

i. Discipline and Enrollment

Report on current enrollment and discipline numbers.

ii. Capital Improvement Programs

Report on improvements on phone/data cabling improvements, move of Headmaster's office to Faculty House and front office improvements.

ii. Thefts and Responsibility

Report on parent/student complaints about missing items using the school Google Group e-mail list set up for communications with the Senior class. Recommendation was made that students be allowed to use their own locks.

iii. Proposed Calendar

No action is requested at this time, however, provided for discussion purposes. Specific discussion on December/January winter break schedule.

c. **Board Meeting Attendance Policy--**

d. **Board Meeting Reappointment Process—**

E Ortiz expressed appreciation for Board members' participation and support. In November the Board enacted a policy that a Board member that misses more than 3 meeting be excused. Discussion on review of Bylaws specifically regarding conditions of reappointment and attendance policies.

e. **Selection Process for New Board Members—**

E Ortiz discussed expansion of Board in past sought to add professional members who were able to provide added benefit to the collective. Suggestion was presented that future members be sought with a background in Education. Discussion ensued regarding process used in the past for Board member selection. T Bush discussed his personal experience of being the newest member and his view of the

process. J Hughes discussed the advertisement and public request for applicants and the effectiveness of that process. E Ortiz responded to C LeBeau's suggestion that more than one Education expert be added. K Brockelman moved that and J Hughes seconded a motion that an additional Board member selection be considered at the next meeting.+++++

f. Proposed Cantamus Trip--.

E. Wolfe presented a proposal for a trip by Cantamus to Disneyland in April. Discussion was held as to cost and fundraising efforts. Discussion was held that a preference of "no cost to the school" would be advisable. J Hughes motioned, T Kilby seconded, motion passed. The Board approves the Cantamus trip to Disneyland.

g. Faculty Report. J Veenstra presented his report on general feelings of the student body and faculty with regard to the Senior Thesis experience in particular. Experience of coaching soccer and watching the girls sit down between games and plays doing homework while they waited. The difference between TPA students and others pperas to be that they truly want to be here and be successful.

h. Parent Organization Report—Presentation Regarding Future Years' Efforts. M Rhoades presented a slide show of the PO's progress and vision. TPAPo's purpose is to support the missions of TPA and TPJA. Have great access to the school, its administration and faculty. Three areas of support; volunteers, raise funds and community building. Provided detail regarding each of these three areas of support. Desire to model expectations. Encouraging volunteers that support TPA's needs as well as those of the PO, providing well defined areas of volunteer opportunities. Fundraising efforts that support TPA and assisting in TPA's efforts to raise funds. Report on 501c3 status, new members and student representative, new website, database, electronic communications through Constant Contact, adoption of Quickbooks and budget efforts. Evaluating effectiveness of PO through surveys and asking if they are meeting the needs, defining the needs and expectations. Implementing strategic changes in the future. Goals are to improve communication, utilization of best practices, implementation of a TPJA representative, develop a TPAPo fundraising model, define desired outcomes, share the results. Improved cohesiveness with all fundraising efforts to unify and create a more powerful model. C LeBeau suggested use of TPA's IT services to protect information???? Discussion of definition of PO and what specific efforts are made to reach out to those in need. M Rhoades elaborated on efforts to reach out to those in need and making an effort to direct those who are seeking assistance to the PO.

i. Discussion, Call to the Public and Possible Vote on Items Presented—

T Kilby moved to enter Executive Session at 7:08 p.m. J Hughes seconded. Motion passed.

3. Executive Session.

a. Discussion/Consultation for Legal Advice—Faculty Member Contract and Termination Advice.

b. Discussion Regarding Employment Matters—Faculty and Staff Compensation, Contract Terms and Related Issues

c. Discussion Regarding Employment Matters—Proposed Termination of K Schwartz Contract.

T Kilby moved to re-enter Regular Session at . J Hughes seconded. Motion passed.

5. Regular Agenda:

a. Possible Motions from Executive Session

J Hughes moved that the resignation of K Schwartz as documented in the proposed separation agreement presented to the Board be accepted. In the absence of a signed separation agreement by January 31, 2011, the Board finds K. Schwartz' performance unacceptable and directs that her employment be terminated effective January 15, 2011.

J Hughes moved that M. Balone be hired effective 1/2/2011, K Brockelman seconded, motion passed.

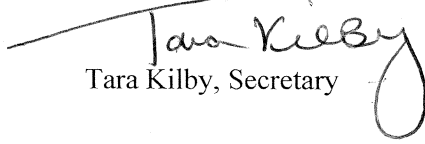
J Hughes moved that E Tobin be hired effective 1/2/2011., K Brockelman seconded, motion passed.

6. Announcements—

7. **Next Board Meeting**—

8. **Adjournment**—At AAA p.m., X moved to adjourn. Y Seconded. Motion passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara Kilby". The signature is written in black ink and is positioned above the printed name. A long horizontal line extends from the left side of the signature across the top of the name.

Tara Kilby, Secretary