

Tempe Preparatory Academy
Board of Directors

Date: June 8, 2011

Time: Immediately following the TPJA meeting.

A meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: E Ortiz, President. K Brockelman, Vice President. T Bush, Treasurer. T Kilby, Secretary. J Hughes. C LeBeau. D Foreman. R Bergez, Faculty ex-officio member. M Rhoades, PTO ex-officio member. .

Board Members Absent:

Others Present: Hugh Hallman, TPA counsel and TPA Headmaster. B White, Business Manager. H Topper, Finance Manager.

1. **Call to Order.** E Ortiz called the meeting to order at 6:17 p.m.
2. **Call to the Public.** No one answered the call to the public.
3. **Consent Agenda:**

- a. Reading/Approval of the minutes of previous meetings:
 - i. May 11, 2011: Regular Meeting
 - ii. May 11, 2011: Executive Session
- b. Review and approval of monthly financial statements

J Hughes moved to approve the consent agenda. T Bush seconded. Motion passed.

4. **Regular Agenda:**

a. **Headmaster's Report.** H. Hallman invited the public to make any points/ask any questions about discipline concerns. No one raised any concerns.

i. **Enrollment & Discipline.** Mr. Hallman reviewed the ADA report. He noted that several parents had questions about discipline. He reviewed the discipline program that was in place for the 2010-2011 year. He noted that for the 2011-12 school year, Mr. Bergez will serve ¼ time as Dean of Students, and will focus on discipline issues. The faculty will be discussing discipline again at the Faculty Summit in August. Parental support remains key.

ii. **Policies and Consequences Regarding:**

(a) **Controlled Substances—Alcohol & Class One Substances—**Mr. Hallman reviewed the March 2011 presentation by the School Resource Officer and issues about drugs and alcohol in the greater Tempe community. He described what he had done to address these issues at TPA.

(b) **Vandalism—**Mr. Hallman reviewed problems with the men's restroom last spring. He addressed rumors about vandalism.

(c) **Dress Code Violations/ Hair styles, makeup & fingernail polish—**Mr. Hallman noted that in *some* instances family finances had to do with dress code/hair style violations. The office staff arranged to assist these students. Mr. Hallman is working to come up with a hair style policy that addresses the diversity of our students.

(d) **Grievance Policy—**Mr. Hallman reviewed the Grievance Policy that is outlined in the Family Handbook.

Public comments:

- --Rafael Tan wanted an email sent out to all parents about discipline/standards/expectations before school starts in the fall. Mr. Hallman reviewed his plan for next fall.
- --Dr. Wolfe noted that the multi-tiered discipline program seemed to be very effective. He described, in general, his own experiences.
- --Eugene Kniez expressed support for the discipline program. But he expressed concern that too much classroom time not be committed to offenders. People should realize they are lucky to be here. Mr. Hallman described the limitations TPA faces because it is a public school.
- --Mrs. Rhoades commended Mr. Hallman for his commitment and energy in these efforts.

- --Dave Dischinger asked about how the general discipline program came up in 2009—Mr. Hallman described how the faculty came up with this program.
- --Diane Matsumoto notes that she was asked by Mr. Hallman and agreed to serve on a committee to review what parents/students know about drug/substance abuse and other issues such as “cutting” and what parents/students should be educated about. E Ortiz, on behalf of the Board, thanked Dr. Matsumoto and Mr. Hallman for forming this committee.
- --Pam Looker stated that as a parent she was interested in hearing more about these issues.

E Ortiz thanked Mr. Hallman for his passion and dedication to this and all issues at TPA.

iii. **Upcoming Budget & Approval Process Schedule.** Mr. Hallman noted that the budget approval meeting will be at 6:00 p.m. on June 15, 2011 in the TPA conference room. The budget is posted on the ADE and the TPJA website. Many Board members will be participating by teleconference.

b. **Faculty & Staff Contracts.** H. Hallman briefly discussed the faculty contracts for 2011-2012. He noted that a minimum 2% raise will be given to all faculty.

c. **Board Member Intentions 2011-2012.** —Everyone indicated their desire to continue to serve on the Board. The Board directed Mr. Hallman to go forward with the faculty/staff contracts for 2011-2012.

d. **Selection of New Board Member**--Discussion was held about selecting another Board member. The Board decided to initiate a search starting in August.

e. **Election of Officers.** After discussion, R Foreman moved to retain the current officers for another term of office. J Hughes seconded. Motion passed.

f. **Faculty Report.** R Bergez noted the faculty appreciated the support of the Board, and noted that he enjoys teaching here. He is looking forward to his new position as Dean of Students for next year. The faculty are also looking forward to another year. The raises are appreciated.

g. **Parent Organization Report.** M. Rhoades noted that the PO has had constant dialogues about individuals taking personal responsibility as parents and students and support our school. She noted that the PO wanted to be involved in helping students who may need clothing/personal items and will work with Mrs. White to work with this. She described the graduation activities the PO helped with. The PO Board structure will change slightly next year and she described this. About 4000 hours of volunteer time were donated by the PO this year. There will be a volunteer code of conduct for next year.

C LeBeau moved to enter Executive Session at 7:37 p.m. J Hughes seconded. Motion passed.

5. **Executive Session:** All business conducted in Executive Session is confidential pursuant to A.R.S. 38-431.03. At this time, the public is to leave the room and take all materials such as backpacks, purses, and briefcases.

- Discussion/Consultation with Attorney for legal advice regarding Bond Refinancing (A.R.S. Section 38-431.03(A)(3)).**
- Discussion/Consultation with Attorney regarding negotiations for purchase, sale or lease of real property (A.R.S. Section 38-431.03(A)(7)).**
- Discussion regarding employment matters—Faculty & Staff Compensation Policies (A.R.S. Section 38-431.03(A)(1))**
- Discussion regarding employment matters—Staff and discipline issues (A.R.S. Section 38-431.03(A)(1)).**

C LeBeau moved to reenter Regular Session at 7:48 p.m. J Hughes seconded. Motion passed.

6. **Regular Agenda (Continued):**

- Possible motions from the Executive Session.--NONE
- Discussion, Call to the Public and Possible Vote on items presented--NONE

7. **Announcements:** NONE

8. **Next Regular Board Meeting:** Wednesday June 15 at 6:00 p.m. in the TPA conference room. Then Wednesday, August 3, 2011 at 6:00 p.m. in the Student Union.

9. **Adjournment:** J Hughes moved to adjourn at 7:50 p.m. C LeBeau seconded. Motion passed.

Respectfully Submitted,


Tara Kilby, Secretary
Susan Hallman, Scribe