

Tempe Preparatory Academy  
Board of Directors  
APPROVED MINUTES

Date: August 12, 2009

Time: 6:00p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

**Board Members Present:** C LeBeau, Vice President. E Ortiz, Treasurer. T Kilby, Secretary. K Brockelman. Sara Begley, PTO ex-officio member. Lori Hickernell, Faculty ex-officio member.

**Board Members Absent:** J Hughes, President. J Evans.

**Others Present:** Hugh Hallman, TPA counsel and Headmaster. Barbara White, Business Manager. Heather Topper, Accountant.

### AGENDA

1. **Call to Order.** In the absence of J Hughes, C LeBeau called the meeting to order at 6:03p.m.

2. **Call to the Public.** No one answered the call to the public.

3. **Consent Agenda:**

a. **Approval of final 2008-2009 expenditures and budget.** H Topper described the budget and answered questions. A brief discussion was held. **The Board directed Mr. Hallman to consolidate TPA's several bank accounts as is reasonable.** After Board discussion, **C LeBeau moved to approve the final 2008-2009 expenditures and budget. E Ortiz seconded. Motion passed.**

b. **Reading/Approval of the minutes of previous meetings:**

- i. May 14, 2009: Executive Session
- ii. June 11, 2009: Regular Meeting
- iii. June 11, 2009: Executive Session
- iv. May 14, 2009: Executive Session
- v. June 19, 2009: Regular Meeting
- vi. June 19, 2009: Joint Summit

c. **Approval of the 2007 – 2008 Fiscal Year Income Tax Returns** **E Ortiz moved to approve items 3b and 3c on the consent agenda. K Brockelman seconded. Motion passed.**

4. **Regular Agenda:**

a. **Headmaster's Report**

- i. Enrollment
- ii. Facilities
- iii. Athletic Program Update
- iii. Budget Status
- iv. Faculty Orientation & Summit

Mr. Hallman reviewed the current enrollment. He updated the Board on athletic facilities including TPA's use of the gym at the TriCity Baptist property. He gave a brief update on TPA's status as a 2A school. He noted that although the State's final budget is still pending, our projected budget appears to be on track. He described the successful orientation for the new and returning faculty.

**b. Proposal for Change to Dress Code for Senior Class**

TPA Senior Alex Porter described a proposal for the TPA Senior Class to have a distinct navy blue blazer, one set style for men and one for women, which members could wear with their TPA uniform. Discussion was held. **E Ortiz moved that the 2009-10 Senior Class could wear a group-selected navy blue blazer approved by Mr. Hallman if at least 50% + 1 agree to do this. K Brockelman seconded. Motion passed.**

**c. Faculty Report**

L. Hickernell briefly described the successful summer trips taken by groups of TPA students: to Greece, Germany, and the Junior Classical League in California. She also informed the Board about the faculty's perspective on the recent orientation and described how established faculty members had broken into groups to demonstrate Socratic teaching methods to the new faculty.

**d. Parent Organization Report**

S. Begley noted that the PO's number one initiative is to increase parent participation and volunteerism. She updated the Board on recent PO activities.

**E Ortiz moved to enter Executive Session at 7:25 p.m. T Kilby seconded. Motion passed.**

**5. Executive Session:**

**a. Employee Manual & Faculty Handbook**

**b. Contract Forms and Terms for Staff, Limited Compensation Employees & Volunteers**

**E Ortiz moved to re-enter Regular Session at 7:42 p.m. T Kilby seconded. Motion passed.**

**6. Regular Agenda (Continued):**

- a. Possible motions from the Executive Session.
- b. Discussion
- c. Call to the Public.
- d. Possible Vote on items presented

**E Ortiz moved to approve Item 5a. Employee Manual & Faculty Handbook as presented. C LeBeau seconded. Motion passed.**

**7. Announcements:** None.

**8. Next Board Meeting:** Wednesday, September 9, 2009 at 6:00 p.m. in the Student Union

**9. Adjournment:**

**K Brockelman moved to adjourn the meeting at 7:40p.m. T Kilby seconded. Motion passed.**

Respectfully Submitted,

Tara Kilby, Secretary  
Susan Hallman, Scribe