

Tempe Preparatory Academy  
Board of Directors  
APPROVED MINUTES

Date: Thursday June 11, 2009

Time: 6:00 p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

**Board Members Present:** G Golka, Vice President. E Ortiz, Treasurer. K Brockelman. (left at 7:10p.m.). T Kilby. J Evans. C LeBeau. S Begley, PTO ex-officio member. L Hickernell, Faculty ex-officio member.

**Board Members Absent:** J Hughes, President.

**Others Present:** J Boles, Head of School.

#### REGULAR SESSION

1. Call to Order. (J. Hughes) G Golka called the meeting to order at 6:10p.m. and ran the meeting in the absence of J Hughes.
2. Call to the Public. (J. Hughes) No member of the public wished to speak.
3. Consent Agenda:
  - a. Reading/Approval of the minutes of the previous meetings:
    - i. May 14: Regular Meeting
    - ii. April 9: Executive Session
  - b. Approval of May expenditures and budget
  - c. Approval of Headmaster Contract

**Item 3a ii) was removed as there was no Executive Session on 4/9/09. K Brockelman moved to approve items 3a i) and 3b). E Ortiz seconded. Motion passed. K Brockelman asked to move item 3c) to the 6/19/09 meeting. No motion/vote.**

4. Discussion and possible motion on 2009-2010 budget (G Golka) G Golka noted the budget will be presented at the next meeting. It cannot be finalized due to ongoing uncertainty about education funding in the State budget.
5. Discussion and possible motion on valedictorian selection proposal (J Boles) J Boles proposed a process for selecting graduation speakers as outlined in the packet. The issue came up because last year and this year there was more than one student with the top GPA. Discussion was held. Discussion to be continued in August.
6. Discussion and possible motion on Great Hearts Academies Affiliation Agreement (J Hughes) Item tabled for next meeting.
7. Discussion and possible motion for 09-10 meeting dates (J Hughes) Due to the new Headmaster's commitments, it is suggested that the Board meetings move to Wednesdays. Dates to be finalized at next meeting.
8. Signing of Conflict of Interest Statement (J Hughes) All Board Members present (not J Hughes) signed the statement and these were turned in to

Business Manager, Barbara White. Barbara will obtain the statement from J Hughes.

9. Annual Election of Board Officers (J Hughes)

E Ortiz moved to elect John Hughes as President, C LeBeau seconded. Motion passed. J Evans moved to elect C LeBeau as Vice President, K Brockelman seconded. Motion passed.

E Ortiz moved to elect Tara Kilby as Secretary, K Brockelman seconded. Motion passed. K Brockelman moved to elect Elizabeth Ortiz as Treasurer, J Evans seconded. Motion passed.

10. Discussion of upcoming Strategic Planning Meeting (J Hughes) A brief discussion was held. Items to be added to the business agenda include: Approval of Budget for 2009-10, approval of Headmaster contract for 2009-10, and discussion of relationship with Great Hearts. E Ortiz also asked that the Board discuss its vision with respect to a facilities plan.
11. Discussion on board subcommittees and membership (J Hughes) Deferred for discussion at the Strategic Planning Meeting.
12. Report from Faculty Representative to Board. (L Hickernell) L Hickernell noted that the end of the year activities went well.
13. Report from Parent Organization to Board. (S. Begley) S Begley noted that Melody Dickens would be replacing her as the Parent Organization representative. She thanked the parents who made the Po's end-of-year activities a success.
14. Headmaster's Report (J Boles) J Boles noted that graduation went well. She is still looking to fill one position for 2009-10, a biology teacher. She described some promising resumes from a Craig's list posting. G Golka thanked J Boles for her service to the school.
15. Board Advisory Sub-Committee Reports / Announcements / Possible Motions
  - a. Finance Committee Report. (G. Golka) G Golka asked Financial Consultant Heather Topper to report. Mrs. Topper noted: a \$27,000 grant for Special Ed services was obtained. Additional funds were found so that teachers can be paid performance bonuses for the 2008-09 school year. There is still a \$40,000 deficit for extracurriculars in 2008-09 associated with the athletic department. TPA may need to use its line of credit for July salary payments because state aid payments are expected to be delayed due to the State budget still not being finalized.
  - b. Extracurricular Sub Committee Report. (C. LeBeau) C LeBeau noted that the committee had met on 6/10/09 and recommended the following: Fees should not be increased for 2009-10. TPA needs to be more aggressive in collecting tax credits. Each organization will encourage participants to donate tax credits for general use rather than designated for a particular student's fees. Each family will be encourage to bring in one extra tax credit per activity its students engage in.
  - c. Policy and Governance Committee Report. (K Brockelman) No report.
  - d. Facilities Committee Report (E. Ortiz) E Ortiz asked that the Board discuss its vision with respect to a facilities plan at the Strategic Session.
  - e. Public Affairs committee Report (T. Kilby) No report.

- f. Strategic Academic Improvement Committee Report (J. Evans) J Evans reported the group was recommending that transfers into TPA at higher grade levels must have similar classes to those offered at TPA, or make them up during summer school. The Board discussed having the transfer student/parents signing an agreement that acceptable coursework would be made up prior to graduating, and that this requirement should be included as information on the transfer student application.

J Evans moved to enter Executive Session at 7:40p.m. E Ortiz seconded. Motion passed.

**EXECUTIVE SESSION**

All business in Executive Session is confidential pursuant to A.R.S. 38-431.03.

- i. Discussion of student discipline process (J Boles)

**REGULAR SESSION (CONTINUED)**

J Evans moved to re-enter Regular Session at 8:08p.m. E Ortiz seconded. Motion passed.

Possible motions from Executive Session (J Hughes)

16. Announcements (J. Hughes)—none.

17. Next Board Meeting: Thursday, June 18<sup>th</sup>, 2008 at 6:00 p.m. in the Student Union

Adjournment. (J. Hughes) T Kilby moved to adjourn at 8:12p.m. E Ortiz seconded. Motion passed.

Respectfully Submitted

---

Tara Kilby, Secretary  
Susan Hallman, Scribe