

Tempe Preparatory Academy
Board of Directors
APPROVED MINUTES

Date: May 14, 2009

Time: 6:00p.m,

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: J Hughes, President. G Golka, Vice President. K Brockelman. T Kilby. Sara Begley, PTO ex-officio member. E Denny, Faculty ex-officio member.

Board Members Absent: E Ortiz, Treasurer. J Evans. C LeBeau.

Others Present: J Boles, Headmaster. Heather Topper, Finance Consultant. Barbara White, Finance Director.

REGULAR SESSION

- 1 **Call to Order**—J Hughes called the meeting to order at 6:03p.m.
- 2 Mr. Hughes next moved to item 9a on the agenda: **Finance Committee Report.** Heather Topper noted that she was still working on cleaning up the school's financials, focusing now on extracurriculars. It is projected that Athletics will have a \$47,000 deficit. The problem is that monies collected are not covering salaries and coaching stipends. Extensive discussion was held. It was reiterated that it has long been the Board's policy that Athletics and all other Extracurriculars should pay for themselves. G Golka noted that solutions for next year are being addressed in the Extracurricular committee. The Board directed Heather Topper that the Athletic Director salary for 2009-10 should be budgeted in Administration Support Services. Other issues raised include the fact that the school's Line of Credit may need to be used for June salaries if the State delays payments as a budget-balancing move. J Boles also reminded the Board it needs to clarify the sick day payment policy for "retiring" teachers.
- 3 Mr Hughes next moved to **Executive Session.**

G Golka moved to enter Executive Session at 6:32p.m. K Brockelman seconded. Motion passed.

EXECUTIVE SESSION

Exception to retention policy—Student ID # 11251

K Brockelman moved to adjourn the Executive Session and reenter Regular Session at 7:14p.m. T Kilby seconded. Motion passed.

REGULAR SESSION (Continued)

- 4 Item 2 on the Agenda: **Call to the Public**—No one answered the call to the Public.
- 5 Item 3 on the Agenda: **Consent Agenda--**
 - a. Reading/Approval of the minutes of the previous meetings:
 - i. April 9: Regular Meeting

- ii. April 9: Executive Session
- b. Approval of April expenditures and budget
- c. Approval of Staff/Faculty Contracts for 2009-2010 year
- d. Approval of 2009-2010 Calendar revision

Item 3a ii) was removed as there was no Executive Session on 4/9/09. K Brockelman moved to approve items 3a I), 3b), 3c)—contracts for Barbara White, Samuel Bryant, Danette Flores, Lisa Hicks, Sue Ashton, Victoria Davies and Phoebe Hunt, and item 3d)—change first day of classes, August 10 to a half day, eliminating a half day later on in the year. T Kilby seconded. Motions passed.

6 Item 9b on the Agenda: **Extracurricular Sub Committee Report.** The proposed policies on Student Clubs and School Sponsored Activities were reviewed and discussed by the Board. J Boles was directed to make up an application form for Student Clubs. K Brockelman moved to approve the Tempe Preparatory Academy Student Clubs Policy and the Tempe Preparatory Academy School Sponsored Activities Policy, making the policies effective 6/1/09 and striking the phrase (in each document): "This policy will be effective for the 2009-2010 school year and may be reconsidered at any time." The other topic discussed was Extracurricular Activity Funding. The actual average fee for a student in an activity is about \$400, maybe slightly more, but less is charged. (In the past it has been assumed that donations and Tax Credits make up the rest). The Board discussed a "no pay—no play" policy, stipends (? Use FAIR system) for students whose families can not pay—raising question of how many activities per student or per family if they can not pay should be allowed? Another possibility is just not accepting directed student travel tax credits, with the hope that these contributions will be made more generally anyway. The Committee was directed to come up with a Policy on Extracurricular Funding and present to the Board.

7 Item 4 on the Agenda: **Discussion on upcoming strategic planning session.** The Board will hold its next Regular Meeting on Thursday June 1, 2009 and a Strategic Planning Session to include the incoming Headmaster on Friday June 19, 2009 and Saturday June 20, 2009.

8 Item 5 on the Agenda: **Headmaster's Report.** J Boles noted: 1) thanks to Anna Gregg and Dannette Flores for their work on the Senior Dinner. It was a great success. 2) Speech and Debate Coach John Wolnisty had received an award from the National Forensic League. 3) TPA Senior Amalia Stilton was to receive an award for a perfect score on the SAT test. 4) TPA Senior Erica David will be class valedictorian. 5) One senior has withdrawn and will not be graduating with the class.

9 Item 6 on the Agenda: **Discussion and possible motion on 2009-2010 budget.** This item was tabled until the June 11, 2009 meeting.

10 Item 7 on the Agenda: **Report from Faculty Representative to Board.** E Denny reported that the Senior Dinner had been a great success, and the new faculty members did a good job with their toasts to the Seniors. For 2009-10 Lori Hickernell will be the new faculty representative and Jeff Veenstra will be the alternate. The Board thanked Mr. Denny for his service.

11 Item 8 on the Agenda: **Report from Parent Organization to Board.** S Begley noted that the Ren Fair had raised about \$14,000, which will be put to good use at the school. Lynda Hartzler will be PO President next year. She thanked Tara Kilby for the Teacher Appreciation Lunch. It was well received.

12 Item 9 on the Agenda:

Board Advisory Sub-Committee Reports / Announcements / Possible Motions

- a. Finance Committee Report. (G. Golka)—See (2) above.
- b. Extracurricular Sub Committee Report. (C. LeBeau)—See (6) above.
- c. Policy and Governance Committee Report. (K Brockelman)—No report.
- d. Facilities Committee Report (E. Ortiz)—E Ortiz not present, see handout in Board packet.
- e. Public Affairs committee Report (T. Kilby)—See handout.
- f. Strategic Academic Improvement Committee Report (J. Evans)—No report.

13 Item 10 on the Agenda: **Announcements**—None.

14 Item 11 on the Agenda: **Next Board Meeting: Thursday, June 11th, 2008 at 6:00 p.m. in the Student Union.** Note date change from that published on the agenda for tonight's meeting. Mr Hughes will not be in town, but will phone in.

15 Item 12 on the Agenda: **Adjournment: T Kilby moved to adjourn at 8:28p.m. G Golka seconded. Motion passed.**

Respectfully Submitted,

John Hughes
President, TPA Board of Directors.

Susan M Hallman, M.D., Scribe