

Tempe Preparatory Academy
Board of Directors
APPROVED MINUTES

Date: September 9, 2009

Time: 6:00p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

Board Members Present: J Hughes, President. C LeBeau, Vice President. E Ortiz, Treasurer. K Brockelman. J Evans. Sara Begley, PTO ex-officio member. Lori Hickernell, Faculty ex-officio member.

Board Members Absent: T Kilby, Secretary.

Others Present: Hugh Hallman, TPA counsel and Headmaster. Barbara White, Business Manager. Heather Topper, Accountant.

AGENDA

1. **Call to Order.** J Hughes called the meeting to order at 6:03p.m.

2. **Call to the Public.** No one answered the call to the public.

3. **Consent Agenda:**

a. **Reading/Approval of the minutes of previous meetings:**

- i. July 29, 2009 Regular Meeting
- ii. August 12, 2009 Regular Meeting

b. **Approval of August financials/Review of Annual Budget.**

c. **Approval of revised 2009-2010 calendar (change in half days)**

Mr. Hallman reviewed the proposed calendar change. Mrs. Topper reviewed financials and she and Mr. Hallman answered the Board's questions. The attendance numbers (upon which the budget is based) are down and this was reviewed.

E Ortiz moved to approve the consent agenda. K Brockelman seconded. Motion passed.

4. **Regular Agenda:**

a. **Headmaster's Report**

i. **Enrollment and Discipline**—Mr. Hallman reported that with withdrawals and additions, TPA is down seven students. The reason in these cases appears to be academic challenge. The new discipline system of warnings, detentions, and Saturday work detail was discussed and seems to be working well.

ii. **Facilities**—Mr. Hallman noted that sprinklers are being installed in the Faculty House yard and that he is trying to secure a donation of trees for the campus.

iii. **Community Committees**—Mr. Hallman encouraged individual Board members to continue to participate on the committees they worked with last year and to report to the Board as needed.

iv. **Fundraising**—Mr. Hallman described that he was having initial discussions with large potential donors for the school. He also discussed his concerns about tax credits when they are designated for the activity fee of an individual student. Designated tax credits directly decrease the amount to support TPA activities and will lead to increased participation fees for every student. He raised the concern that this may also

affect TPA's 501c3 status. By law, a charitable organization cannot be used to provide a private benefit. Also, although this type of deduction is allowed by the state, it is not allowed by the federal government—a potential problem for the donor. It is clearly stated that tax credits cannot be used for senior trips. Brief discussion was held. A further review of the tax credit policy will be on the October agenda.

- b. **Identify areas of expertise for new Board members**--This was tabled.
- c. **TPA/TPJA Holiday Party**--E Ortiz noted that the Board has always privately hosted (no TPA dollars spent) a holiday party for faculty and staff. L Hickernell reported that the event was always well-received and looked forward to by the faculty. The Board decided the party would be held on Friday December 18, 200. E Ortiz will prepare a budget and review with the Board at the next meeting.
- d. **Faculty Report**--L Hickernell reported that the faculty like the new discipline procedure. The recently launched on-line grading system will require additional discussion and is not universally appreciated.
- e. **Parent Organization Report**--S. Begley noted that the PO is looking to possibly provide an ice machine on campus for the Athletic Department. Mr. Hallman described some possible problems with maintaining an ice machine on campus.

5. **Executive Session:** No Executive Session was held.

6. **Regular Agenda (Continued):**

- a. Possible motions from the Executive Session. NONE.
- b. Discussion
- c. Call to the Public.
- d. Possible Vote on items presented

7. **Announcements:** NONE

8. **Next Board Meeting:** Wednesday, October 21, 2009 at 6:00 p.m. in the Student Union

9. **Adjournment:** K Brockelman moved to adjourn the meeting at 7:40p.m. T Kilby seconded. Motion passed.

Respectfully Submitted,

Susan Hallman, Scribe

