

# TEMPE PREPARATORY ACADEMY

## Approved Minutes

Date April 14, 2010

Time: 6:00p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

**Board Members Present:** J Hughes, President. E Ortiz, Treasurer. T Kilby, Secretary. K Brockelman. T Bush. J Evans. Lori Hickernell, Faculty ex-officio member. Sara Begley, PTO ex-officio member.

**Board Members Absent:** C LeBeau, Vice President.

**Others Present:** Hugh Hallman, TPA counsel and Headmaster. Barbara White, Business Manager. Heather Topper, Accountant. ( Dannette Flores, Registrar / Lisa Hicks, Secretary (for item 3).)

1. **Call to Order.** J. Hughes called the meeting to order at 6:05

*Item 3 was taken out of order.*

3. **Conduct Lottery for TPA 7<sup>th</sup> Grade Waiting List:**--Mr. Hallman explained that 129 numbers are assigned to the 128 current applicants and the one student (number 10 on the list) who had subsequently withdrawn from the lottery. Random numbers were pulled by L Hickernell and S Begley and matched to the assigned number/student by Dannette Flores to generate the order for the TPA 2010-2011 7<sup>th</sup> grade waiting list.

2. **Call to the Public.** J. Hughes issued the Call to the Public after Item 3--Lottery. No one answered the Call to the Public.

*Item 5 d was taken out of order.*

5d. **Odyssey of the Mind Trip Proposal**—Taken after Item 2. Mr. Dischinger described the OM program. He went on to describe the upcoming World Tournament, and the travel proposal for this event. Discussion was held. L Hickernell reported that the faculty supported Mr. Dischinger's proposal. E Ortiz moved that the Board approve the travel proposal as outlined. K Brockelman seconded. Motion passed

4. **Consent Agenda:** All matters on the Consent Agenda may be approved by a single Board vote without discussion. Any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a Regular Agenda item upon the request of any Board Member.

**a. Reading/Approval of the minutes of previous meetings:**

- i. March 9, 2010: Regular Meeting
- ii. March 9, 2010: Executive Session
- iii. April 7, 2010: Regular Meeting
- iv. April 7, 2010; Executive Session

**b. Review and approval of monthly financial statements**

K Brockelman moved to approve the Consent Agenda. E Ortiz seconded. Motion passed.

**5. Regular Agenda:**

**5a. Headmaster's Report.**

i. **Discipline, Enrollment & Resulting Budget Impacts**—Mr. Hallman described the ADA/ADM report.

ii. **Cash Flow & State Payment Issues**—TPA continues to struggle with the State payment delay. Mr. Hallman discussed TPA's reaction to the State budget uncertainties. With cost savings implemented, our paper loss is ~\$60,000, but with adding in depreciation and non-cash items, our estimated budget will break even.

iii. **Pending Legislation for Enrollment Preferences**—The bill that would support our matriculation issues has passed the Senate, and is in committee at the House. There should be an answer by May 1, 2010. Mr. Hallman discussed this process and answered questions from the Board.

iv. **Charter Renewal Process**—Mr. Hallman noted that a draft of the Charter renewal will be sent to the Board for comments to be directed back to him.

v. **Staffing Status & Recruiting Approach**—Mr. Tyler is leaving TPA to pursue another opportunity. Ms. Pitman will take on the Drama program. There will be a need for a part-time Life Science teacher and possibly a Humane Letters / English teacher.

vi. **AALE Accreditation Expiration Proposal for Action**—Mr. Hallman discussed the AALE Accreditation process and benefits. As TPA is already accredited elsewhere (North Central), he recommended that the AALE Accreditation to be allowed to expire. Discussion was held. J Evans moved that the current AALE Accreditation be allowed to expire. E Ortiz seconded. Motion passed.

*Item 5c was taken out of order.*

5c. **Court Yard Capital Improvement Proposal**—H. Hallman discussed the Courtyard Improvement Proposal. Estimated cost for the landscaping to avoid further flooding is \$10,000. There is also a plan for a bench to be made from the masonry from the installation at the front of the campus. Estimated cost is \$2,000. There is also a proposal for trees in the courtyard—this may be able to come from this year's Senior Gift. Mr. Hallman asked the Board to direct him to pursue the courtyard improvement and the bench. He also asked for direction to obtain a loan for up to \$12,000 from the TPA Foundation. Also, the PO would like to contribute funds to trees or shade structures. S Begley reported that so far there is \$2,600 from this year's cake auction. Discussion was held. E Ortiz moved to direct the Headmaster to approve the landscaping and the bench. K Brockelman seconded. Motion passed.

E Ortiz moved to adjourn the meeting and move to the TPJA meeting for purposes of holding the TPJA lottery as scheduled at 7:04p.m. K Brockelman seconded. Motion passed.

*The Board resumed the TPA Regular Session at 7:23p.m.*

5b. **Proposed Budget for 2010-2011--taken after 5c**—Mr. Hallman gave the Board a preliminary budget with an estimate of student numbers for the next school year. This is thought to conservatively be 328 students for TPA for 2010-2011. Our sister school (TPJA) will bring the total to 408. A positive cash flow is anticipated. This includes the 5% salary cuts from this school year. Priorities would be to move money back to faculty salaries. This budget includes current and anticipated cuts in State Aid. Discussion was held. The Board agreed that replacing faculty salaries is a priority.

5e. **Facilities Improvements (Air Conditioning Units) Proposal** H. Hallman noted that there are two air conditioning units that need to be replaced quickly. He is planning to ask the TPA Foundation to loan the capital money for this cost. E Ortiz moved to approve asking the TPA Foundation to loan TPA the money for the 2 air conditioning units. J Evans seconded, Motion passed.

5f. **Faculty Report.** L. Hickernell noted that the Faculty met with Mr. Bush this afternoon. She described that some of her students in JCL had raised ~\$1,000 for the American Cancer Society. J Evans recommended that a letter of appreciation be sent to these students.

5g. **Parent Organization Report.** S. Begley noted that \$13,000 was raised at the Ren Fair. \$8,000 is designated to the Capital Improvement Plan. Other monies will go to the Senior Trip, graduation, and other events.

K Brockelman moved to enter Executive Session at 7:45p.m. E Ortiz seconded. Motion passed.

6. **Executive Session:** All business conducted in Executive Session is confidential pursuant to A.R.S. 38-431.03. At this time, the public is to leave the room and take all materials such as backpacks, purses, and briefcases.

- a. Discussion/Consultation with Attorney for legal advice regarding enrollment policies and 2009 Audit inquiry and response (A) (A.R.S. Section 38-431.03(A)(3)). (H. Hallman, General Counsel)

E Ortiz moved to reenter Regular Session at 7:59p.m. J Evans seconded. Motion passed.

7. **Regular Agenda (Continued):**

- a. Possible motions from the Executive Session. NONE.
- b. Discussion
- c. Call to the Public.
- d. Possible Vote on items presented

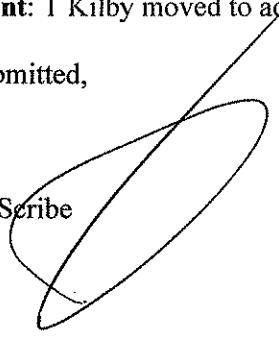
8. **Announcements:** NONE.

9. **Next Board Meeting:** Wednesday, May 12, 2010 at 6:00 p.m. in the Student Union.

10. **Adjournment:** T Kilby moved to adjourn at 8:00. E Ortiz seconded. Motion passed.

Respectfully Submitted,

Tara Kilby  
Susan Hallman, Scribe

A large, stylized handwritten signature in black ink, appearing to be 'Tara Kilby', is written over the typed name and extends upwards into the 'Adjournment' line.