

Tempe Preparatory Academy  
Board of Directors  
APPROVED MINUTES

Date: February 10, 2010

Time: 6:00p.m.

Location: Student Union

A regular meeting of the Tempe Preparatory Academy Board of Directors was held in the Student Union of Tempe Preparatory Academy, 1251 East Southern Avenue, Tempe, Arizona, pursuant to A.R.S. 38-431.02, notice having been duly given.

**Board Members Present:** J Hughes, President. C LeBeau, Vice President—arrived at 6:18. E Ortiz, Treasurer. T Kilby, Secretary. K Brockelman. Lori Hickernell, Faculty ex-officio member. Sara Begley, PTO ex-officio member.

**Board Members Absent:** J Evans.

**Others Present:** Hugh Hallman, TPA counsel and Headmaster. Barbara White, Business Manager. Heather Topper, Accountant. D Flores, Registrar.

1. **Call to Order.** J. Hughes called the meeting to order at 6:11p.m.
2. **Call to the Public.** No one answered the call to the public
3. **Consent Agenda:** All matters on the Consent Agenda may be approved by a single Board vote without discussion. Any matter on the Consent Agenda may be removed from the Consent Agenda and discussed as a Regular Agenda item upon the request of any Board Member.
  - a. Reading/Approval of the minutes of previous meetings:
    - i. January 13, 2010: Regular Meeting
    - ii. January 13, 2010: Executive Session
  - b. Review and approval of monthly financial statementsE Ortiz moved to approve the Consent Agenda. K Brockelman seconded. Motion passed.

4. **Regular Agenda:**

a. **Headmaster's Report.**

i. **Discipline, Enrollment & Resulting Budget Impacts**—Mr. Hallman reviewed our enrollment/100 day count. Mr. Hallman discussed the impact of these numbers. Mr. Hallman noted that the majority of students who left TPA after the semester started were transfer students—including 4 students who had transferred into 11<sup>th</sup> grade. Also two 8<sup>th</sup> graders did not make the decision not to return to TPA until after January 25<sup>th</sup>. Another contributing factor is TPA's existing policy that new potential transfer-in students are given 3 days to decide if they want to transfer in when there is an existing opening. Mr. Hallman handed out proposed guidelines for a new Registration/Enrollment Policy that he would like the Board to give feedback on during the March 2010 meeting. This includes priority enrollment, lottery guidelines, and a waiting-list policy. Mr. Hallman asked for direction from the Board that TPA not accept further 8<sup>th</sup> grade transfer-in students at this point in the 2009-10 school year for the

current 3 vacancies. Discussion was held. The Board agreed with not accepting further 8<sup>th</sup> grade transfers this year.

ii. **State Payment Issues**—Mr. Hallman explained that the State Aid payment schedule had been altered to slightly delay our expected funds. Payments are now going to be two weeks later than they have been. Staff are setting up funds to cover this so expected payouts are able to be made. Next year's contracts may be set up to correspond to payroll associated with when the State is paying. In an emergency, we do have our line of credit. Discussion was held.

iii. **Pending Legislation for Enrollment Preferences**—Mr. Hallman reviewed the current law with respect to charter school enrollment. There is currently proposed legislation to link enrollment preferences between affiliated schools. He explained the issues surrounding this. It is anticipated that there will be legislation passed that will allow reciprocity between TPA and TPJA. Mr. Hallman gave 3 scenarios for TPA's 7<sup>th</sup> and 8<sup>th</sup> grades in the next school year, depending on whether the legislation passes. He described the financial impact on TPA. Discussion was held. A brief discussion was held about enlarging the middle school and moving it off campus.

iv. **North Central Accreditation**—Mr. Hallman reported that this was awarded.

b. **Applications & process for additional board member**—tabled.

c. **Calendar Adoption, 2010-2011 School Year** Mrs. Hickernell reported that the faculty was generally happy with the proposed calendar. There are 2 half days in reserve to be scheduled when there are soccer or basketball tournaments and large numbers of students are absent anyway. E Ortiz moved to approve proposed the 2010-11 calendar. T Kilby seconded. Motion passed.

d. **Faculty Report.** Mrs. Hickernell had nothing to report.

e. **Parent Organization Report.** S. Begley reported the Ren Fair is March 27<sup>th</sup>. More volunteers are needed. Sports dessert will be Feb 22 at Ed Options. Junior High and High school programs will be held in succession. Hot lunch store continues. P.O. is obtaining its own 501C3 status.

K Brockelman moved to enter Executive Session at 7:41p.m. E Ortiz seconded. Motion passed.

5. **Executive Session:** All business conducted in Executive Session is confidential pursuant to A.R.S. 38-431.03. At this time, the public is to leave the room and take all materials such as backpacks, purses, and briefcases.

- a. Discussion regarding employment matters—Selection of Coaching and Fine Arts Extracurricular Staff (A.R.S. Section 38-431.03(A)(1)). (A) (H. Hallman, General Counsel)
- b. Discussion regarding appointment of member to Board (A.R.S. Section 38-431.03(A)(1)). (J. Hughes)

#### 6. **Regular Agenda (Continued):**

- a. Possible motions from the Executive Session. (J. Hughes)
- b. Discussion
- c. Call to the Public.
- d. Possible Vote on items presented

E Ortiz moved to resume Regular Session at 8:33. T Kilby Motion passed.

K Brockelman moved to elect Trevor Bush to the TPA Board. E Ortiz seconded. Motion passed.

4 d. **Business Manager Authority to Execute Certificates and Report for Bond**—This item was taken AFTER the Executive Session. The bank for our Bond Holders is requesting an incumbency certificate. E Ortiz moved to allow have Mr. Hallman prepare an incumbency certificate setting forth the

signatures and positions of the Headmaster, Business Manager, TPA Board President and Secretary and the school Registrar for the Bond Holder. T Kilby seconded. Motion passed.

7. **Announcements:** (J. Hughes)

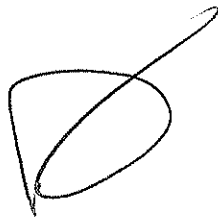
8. **Next Board Meeting:** Tuesday, March 9, 2010 at 6:00 p.m. in the Student Union.

9. **Adjournment:** (J. Hughes)

E Ortiz moved to adjourn at 8:40p.m. T Kilby seconded. Motion passed.

Respectfully Submitted,

Tara Kilby  
Susan Hallman, Scribe

A handwritten signature in black ink, appearing to be 'TK', written over a faint, large, stylized letter 'D' or similar shape.